

**EMPIRE VILLAGE PLANNING COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, SEPTEMBER 7, 2021**

The Empire Village Planning Commission (PC) held a regular meeting on Tuesday, September 7, 2021 at 7:00 p.m. This meeting was conducted virtually (Zoom) due to health concerns surrounding COVID-19 under a Local State of Emergency declared by President Davis as authorized by Village Ordinance No. 156.

Schous opened the meeting at 7:00 p.m.

ROLL CALL –Maggie Bacon, John Collins, Bob Chase, Phil Deering, Peter Schous, John Lambkin and Chris Webb present. Planner, Chris Grobbel, also present.

**APPROVAL OF MINUTES – Motion by Bacon, supported by Deering to approve June 01, 2021 regular meeting and June 02, 2021 Special Meeting minutes as presented. All in favor, MOTION PASSED.**

TREASURER’S REPORT – Webb summarized the PC expenditure reports for June, July and August 2021.

ADDITIONS/CHANGES TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

PUBLIC COMMENTS & CORRESPONDENCE – Mary Sharry thanked the PC for hosting the meeting on Zoom.

ZONING ADMINISTRATOR’S REPORT – Grobbel issued permits for four new homes in the Village at M-22. Cherry Republic submitted an application for an addition. Blarney Castle has contacted Grobbel regarding potential plans to tear down and rebuild the gas station and store which would require site plan review and special land use permit approval.

**UNFINISHED BUSINESS**

**ZO Section 3.19 Sidewalks and Section 7.08 Planned Unit Development (PUD) Updates (Version 1)**

PC Members discussed the discretionary language in item #6 on page 1.

Grobbel will change wording in #4 of the PUD section (reduce vs modify).

Members will take a longer look at the proposed updates at the next meeting.

**Zoning Ordinance Section 3.09 Fences and Walls**

Bacon summarized Village Council’s 3 main points of concern.

1) Section Page 1, B.3 - Side yard fence height of corner lots was questioned (4ft vs 6ft). Chase provided language from another municipality for review. *Add: However, where the house is located on a corner lot or with a side lot line adjacent to an alley, the fence may be extended, along the side yard line, two feet beyond any side door adjacent to the street or alley. A gate of the same height may be installed along any of these lines.*

2) Page 2, K & L – Concern was that is redundant. Grobbel explained K. addresses side lot fence and L. addresses fencing along the water’s edge.

3) Page 2, A. includes temporary Fences and garden Fences, which are also in E. and F., possibly redundant. Grobbel will review and correct the duplication.

#### Transportation Plan

All diagrams on pages 9-10 should be labeled as S & C 5.

#### PUBLIC PARKING RECOMMENDATIONS

PPARK 1 – Evaluate converting parallel parking to angled parking to create more spaces.

#### BEACH PARKING RECOMMENDATIONS

BPARK1 – ~~Pursue~~ *Continue* modest charge for beach parking

#### ACCESS MANAGEMENT RECOMMENDATIONS

Delete entire description and arrow for consider a pedestrian connection from Wilce east into the eastern neighborhood.

CONNECT NEIGHBORHOODS THAT ARE LOCATED EAST OF M22 AND SOUTH OF M72 TO REST OF VILLAGE – section to be revised by Schous.

#### TRAFFIC CALMING

Strike speed humps and bump outs

Explore changing the Lacore/Salisbury/M-22 and Erie/Front Street intersections.

FRONT STREET/NIAGARA (add)

COMMENT FORM (remove page)

TABLE OF CONTENTS will need final review.

PUBLIC COMMENT – None.

COMMITTEE AND VILLAGE COUNCIL REPORTS –Bacon shared Street Committee recommendations for Union Street and traffic flow solutions at the Beach Park. Village Council passed a resolution to allow golf carts on Village streets and Bacon summarized the use restrictions .

PUBLIC COMMENT – None.

#### PLANNING COMMISISON MEMBERS AND CHAIRPERSON COMMENTS

Schous commented on the gas station renovation.

ADJOURNMENT – There being no further business, Schous moved that the meeting be adjourned at 8:47 pm.

Respectfully submitted,

Alacia Acton

*These draft minutes will be considered for approval at the October 5<sup>th</sup>, 2021 Village of Empire Planning Commission Regular Meeting.*

